



Brighton & Hove City Council

COMMITTEE WORK PROGRAMME Edition 04

UNLESS OTHERWISE SHOWN MEETINGS TAKE PLACE AT HOVE TOWN HALL
NORTON ROAD
HOVE
BN3 3BQ
www.brighton-hove.gov.uk

Published August 2021

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Brighton & Hove City Council Committee Work Programme August 2021 to April 2022

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
DECISIONS ANTICIPATED FOR AUGUST 2021				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY URGENCY SUB-COMMITTEE - 10 AUGUST 2021 - 10.00 AM - VIRTUAL				
89967	<p>Active Travel Fund - Old Shoreham Road <i>All Committee Decisions</i></p> <p>To consider the future of the Phase 1 cycle lanes on Old Shoreham Road and consider what alternative local routes for a temporary scheme, including but not limited to, Portland Road and New Church Road.</p> <p><i>Wards affected: All Wards</i></p>	10 Aug 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: James Hammond Tel: 01273 294643, David Parker Tel: 01273 292474</p>
DECISIONS ANTICIPATED FOR SEPTEMBER 2021				
ADULT SOCIAL CARE & PUBLIC HEALTH SUB-COMMITTEE - 7 SEPTEMBER 2021 - 4.00PM HOVE TOWN HALL				
89342	<p>Discharge to Assess for People Experiencing Mental Ill Health <i>All Committee Decisions</i></p> <p>Request for approval to procure a Discharge to Assess service for people leaving mental health hospital inpatient stays.</p> <p><i>Wards affected: All Wards</i></p>	7 Sep 2021		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Emily Ashmore</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
89958	<p>Public Health Community Nursing Contract <i>All Committee Decisions</i> Proposed extension of the current Public Health Community Nursing Contract</p> <p><i>Wards affected: All Wards</i></p>	7 Sep 2021		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Sarah Colombo Tel: 01273 294218</p>
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 13 SEPTEMBER 2021 - 4.00PM HOVE TOWN HALL				
89058	<p>School Admission Arrangements - September 2023 <i>All Committee Decisions</i> This report seeks permission to undertake a public consultation on school admission arrangements to take effect from September 2023.</p> <p><i>Wards affected: All Wards</i></p>	13 Sep 2021		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515, Andrea Weller Tel: 01273 293526</p>
89578	<p>Progress Report on Home to School Transport Service Sept 21 <i>All Committee Decisions</i> The current framework contract comes to an end in August 2023 and the council has to make a decision about onward procurement of an essential statutory service in good time to allow for effective and efficient implementation.</p> <p><i>Wards affected: All Wards</i></p>	13 Sep 2021		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Debbie Abbott, Lilla Cartwright</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
89820	<p>Proposal to relocate West Hove Infant School <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Sep 2021		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732</p>
89868	<p>2020/21 Families, Children and Learning performance report <i>All Committee Decisions</i> 2020/21 Families, Children and Learning performance report</p> <p><i>Wards affected: All Wards</i></p>	13 Sep 2021		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Carolyn Bristow Tel: 01273 291288</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
90001	<p>Employment and Skills – Youth Employment Hub and Adult Education Hub Update <i>All Committee Decisions</i></p> <p>I. This report provides an update on the implementation of the Youth Employment Hub, following a successful application to the Department for Work and Pensions, Flexible Support Fund. Approval to submit a bid was agreed at Policy and Resources Committee on 3 December 2020.</p> <p>II. The report provides an update on the council’s Adult and Community Learning provision, funded by the Adult Education Budget, following the decision at Policy and Resources Committee on 30th April 2020, to bring it house.</p> <p><i>Wards affected: All Wards</i></p>	13 Sep 2021		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Carla Butler Tel: 01272 291281, Emma Jones Tel: 01273 295074, Lisa Mitchell</p>

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89999	<p>Employment and Skills – Youth Employment Hub and Adult Education Hub Update <i>All Committee Decisions</i></p> <p>I. This report provides an update on the implementation of the Youth Employment Hub, following a successful application to the Department for Work and Pensions, Flexible Support Fund. Approval to submit a bid was agreed at Policy and Resources Committee on 3 December 2020.</p> <p>II. The report provides an update on the council’s Adult and Community Learning provision, funded by the Adult Education Budget, following the decision at Policy and Resources Committee on 30th April 2020, to bring it house.</p> <p><i>Wards affected: All Wards</i></p>	13 Sep 2021		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Carla Butler Tel: 01272 291281, Emma Jones Tel: 01273 295074, Lisa Mitchell</p>
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 16 SEPTEMBER 2021 - 4.00PM - HOVE TOWN HALL				
87847	<p>Saltdean Lido Restoration <i>All Committee Decisions</i></p> <p>To update on the progress by Saltdean Lido CIC of the restoration of the Lido.</p> <p><i>Wards affected: All Wards</i></p>	16 Sep 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Ian Shurrock Tel: 01273 292084</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
88944	<p>Violence against Women and Girls <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	16 Sep 2021		<p>Report of: Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Jo Player Tel: 01273 292488</p>
89861	<p>Infrastructure Delivery Plan Refresh <i>Non-Key</i></p> <p><i>Wards affected:</i></p>	16 Sep 2021		<p>Report of:</p> <p>Report Author: Simon Barrett Tel: 01273 290000</p>
89860	<p>Building Control Service - Business Plan <i>Non-Key</i></p> <p><i>Wards affected:</i></p>	16 Sep 2021		<p>Report of:</p> <p>Report Author: Simon Barrett Tel: 01273 290000</p>
89862	<p>Health Impact Assessment - Local Validation Requirement <i>All Committee Decisions</i></p> <p>Amend the existng local validation requirement for new planning applications (that exceed the threshold) to be accompanied by a Health Impact Assessment in order for a submitted planning application to be made valid.</p> <p><i>Wards affected: All Wards</i></p>	16 Sep 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Simon Barrett Tel: 01273 290000</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
83225	<p>Review of the Waste & Minerals Plan - Proposed Submission 2021 <i>All Committee Decisions</i> This report seeks approval for the publication of revised policies in the reviewed East Sussex, South Downs and Brighton & Hove Waste and Minerals Plan, along with supporting and background documents, for a period of public consultation prior to submission to the Secretary of State for independent examination.</p> <p><i>Wards affected: All Wards</i></p>	16 Sep 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
89968	<p>Hove Station Neighbourhood Plan - Submission for Examination <i>All Committee Decisions</i> To seek Committee agreement to submit the draft Hove Station Neighbourhood Plan for examination by an independent inspector.</p> <p><i>Wards affected: Central Hove; Goldsmid; Hove Park; Westbourne; Wish</i></p>	16 Sep 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Robert Davidson Tel: 01273 291580</p>
89965	<p>Hove Station Area Supplementary Planning Document <i>All Committee Decisions</i> Results and analysis of public consultation on draft Hove Station Area SPD - and proposed revisions to document.</p> <p><i>Wards affected: Goldsmid</i></p>	16 Sep 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Alan Buck Tel: 01273 292287</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 21 SEPTEMBER 2021 - 4.00PM HOVE TOWN HALL				
89829	<p>Graffiti Reduction Strategy Update <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Lynsay Cook Tel: 01273 291851, Nicola Mansfield</p>
89827	<p>Response to Fly Posting Notice of Motion <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Lynsay Cook Tel: 01273 291851</p>
89825	<p>City Environment Modernisation Update <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Lynsay Cook Tel: 01273 291851</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
89855	<p>Changing the Management of Urban Grass Areas to increase Biodiversity <i>All Committee Decisions</i> The report outlines options for the committee to consider for future management of grass areas with the aim of adjusting cutting regimes next mowing season. The committee will also have the option of setting parameters for Natural England funded work on the effect of grass management on biodiversity in the City.</p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Robert Walker Tel: 01273 294349</p>
89899	<p>Electric vehicle charge point installation update <i>All Committee Decisions</i> To provide an update on the roll out of electric vehicle charge point infrastructure in the city.</p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Paul Nicholls Tel: 01273 293287</p>
HOUSING COMMITTEE - 22 SEPTEMBER 2021 - 4.00PM HOVE TOWN HALL				
89959	<p>Housing Committee Workplan Progress Update and Housing Performance Report Quarter 1 2021/22 <i>All Committee Decisions</i> This report illustrates progress against Housing Committee work plan 2019-23 priorities and targets, as well as other Housing service targets. The report covers Quarter 1 of the 2021/22 financial year.</p> <p><i>Wards affected: All Wards</i></p>	22 Sep 2021		<p>Report of: Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Ododo Dafe Tel: 01273 293201, Tom Matthews Tel: 01273 293234</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
AUDIT & STANDARDS COMMITTEE -28 SEPTEMBER 2021 - 4.00PM HOVE TOWN HALL				
89355	<p>Strategic Risk Focus Report: SR36, SR23 and SR21 <i>All Committee Decisions</i> To inform the Audit and Standards Committee of changes to the strategic risk register and enable Members to ask questions of risk owners on strategic risks: SR36 Not taking all actions required to address climate and ecological change and transitioning our city to carbon neutral by 2030 SR23 Unable to develop and deliver an effective Regeneration and Investment Strategy for the seafront and ensure effective maintenance of the seafront infrastructure SR21 Unable to manage housing pressures and deliver new housing supply</p> <p><i>Wards affected: All Wards</i></p>	28 Sep 2021		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Kat Brett</p>
DECISIONS ANTICIPATED FOR OCTOBER 2021				
POLICY & RESOURCES COMMITTEE - 7 OCTOBER 2021 - 4.00PM HOVE TOWN HALL				
88794	<p>Targeted Budget Management (TBM) 2021/22: Month 5 (August) <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	7 Oct 2021		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
89002	<p>Madeira Terrace Restoration Phase 1 - contractor procurement <i>All Committee Decisions</i> Describing options explored and proposed route to market to procure contractor (s) for the first phase of Madeira Terrace's restoration.</p> <p><i>Wards affected: East Brighton; Queen's Park; Rottingdean Coastal</i></p>	7 Oct 2021		Report of: Report Author: Abigail Hone Hone Tel: 01273 292163
HEALTH OVERVIEW & SCRUTINY COMMITTEE - 13 OCTOBER 2021 - 4.00PM HOVE TOWN HALL				
LICENSING COMMITTEE - 14 OCTOBER 2020 - 3.00PM HOVE TOWN HALL				
FULL COUNCIL - 21 OCTOBER 2021 - 4.30PM BRIGHTON TOWN HALL				
DECISIONS ANTICIPATED FOR NOVEMBER 2021				
HEALTH & WELLBEING BOARD - 2 NOVEMBER 2021 - 4.00PM HOVE TOWN HALL				
P&R (RECOVERY) SUB-COMMITTEE - 4 NOVEMBER 2021 - 4.00PM HOVE TOWN HALL				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 8 NOVEMBER 2021 - 4.00PM HOVE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
TOURISM, DEVELOPMENT & CULTURE COMMITTEE - 11 NOVEMBER 2021 - 4.00PM - HOVE TOWN HALL				
89299	<p>Annual Infrastructure Funding Statement - 2020/21 <i>All Committee Decisions</i> Annual report to committee seeking authorisation and publication of the annual infrastructure funding statement of planning obligations entered into, CIL & S106 monies received, allocated and expenditure for financial year 2020/21.</p> <p><i>Wards affected: All Wards</i></p>	11 Nov 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Simon Barrett Tel: 01273 290000, Debra May Tel: 01273 292295</p>
89984	<p>Infrastructure Delivery Plan Refresh <i>Non-Key</i></p> <p><i>Wards affected:</i></p>	11 Nov 2021		<p>Report of:</p> <p>Report Author: Simon Barrett Tel: 01273 290000</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 16 NOVEMBER 2021 - 4.00PM HOVE TOWN HALL				
88949	<p>Changing Chalk Project <i>All Committee Decisions</i> Report to advise of the funding bid submission of the Changing Chalk partnership project to the National Lottery Heritage Fund</p> <p><i>Wards affected: All Wards</i></p>	16 Nov 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Sarah Dobson Tel: 01273 294720</p>
HOUSING COMMITTEE - 17 NOVEMBER 2021 - 4.00PM HOVE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
DECISIONS ANTICIPATED FOR DECEMBER 2021				
POLICY & RESOURCES COMMITTEE - 2 DECEMBER 2021 - 4.00PM HOVE TOWN HALL				
88806	<p>Targeted Budget Management (TBM) 2021/22: Month 7 (October) <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	2 Dec 2021		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
88596	<p>Progress update against Corporate Key Performance Indicators Q2 2021/22 <i>All Committee Decisions</i> Progress update against Corporate Key Performance Indicators Q2 2021/22</p> <p><i>Wards affected: All Wards</i></p>	2 Dec 2021		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Richard Miles Tel: 01273 292344</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
89941	<p>Committee Time Table 2022/23 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	2 Dec 2021		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Mark Wall Tel: 01273 291006</p>
FULL COUNCIL - 16 DECEMBER 2021 - 4.30PM HOVE TOWN HALL				
DECISIONS ANTICIPATED FOR JANUARY 2022				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 10 JANUARY 2022 - 4.00PM HOVE TOWN HALL				
ADULT SOCIAL CARE & PUBLIC HEALTH SUB-COMMITTEE - 11 JANUARY 2022 - 4.00PM HOVE TOWN HALL				
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 13 JANUARY 2022 - 4.00PM HOVE TOWN HALL				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 18 JANUARY 2022 - 4.00PM HOVE TOWN HALL				
HOUSING COMMITTEE - 19 JANUARY 2022 - 4.00PM HOVE TOWN HALL				
P&R (RECOVERY) SUB-COMMITTEE - 20 JANUARY 2022 - 4.00PM HOVE TOWN HALL				
AUDIT & STANDARDS COMMITTEE - 25 JANUARY 2022 - 4.00PM HOVE TOWN HALL				
HEALTH OVERVIEW & SCRUTINY COMMITTEE- 26 JANUARY 2022 - 4.00PM HOVE TOWN HALL				
POLICY & RESOURCES COMMITTEE - 26 JANUARY 2022 - 4.00PM HOVE TOWN HALL				
DECISIONS ANTICIPATED FOR FEBRUARY 2022				
FULL COUNCIL - 3 FEBRUARY 2022 - 4.30PM BRIGHTON TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
BUDGET POLICY & RESOURCES COMMITTEE - 10 FEBRUARY 2022 - 4PM HOVE TOWN HALL				
88808	<p>Targeted Budget Management (TBM) 2021/22: Month 9 (December) <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Feb 2022		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
LICENSING COMMITTEE - 17 FEBRUARY 2022 - 3.00PM HOVE TOWN HALL				
BUDGET COUNCIL - 24 FEBRUARY 2022 - 4.30PM HOVE TOWN HALL				
DECISIONS ANTICIPATED FOR MARCH 2022				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 7 MARCH 2022 - 4.00PM HOVE TOWN HALL				
89885	<p>HTST Procurement 2023 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	7 Mar 2022		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Lilla Cartwright</p>
HEALTH & WELLBEING BOARD - 8 MARCH 2022 - 4.00PM HOVE TOWN HALL				
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 10 MARCH 2022 - 4.00PM HOVE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 15 MARCH 2022 - 4.00PM HOVE TOWN HALL				
HOUSING COMMITTEE - 16 MARCH 2022 - 4.00PM HOVE TOWN HALL				
POLICY & RESOURCES COMMITTEE - 24 MARCH 2022 - 4.00PM HOVE TOWN HALL				
DECISIONS ANTICIPATED FOR APRIL 2022				
FULL COUNCIL - 7 APRIL 2022 - 4.30PM BRIGHTON TOWN HALL				
HEALTH OVERVIEW & SCRUTINY COMMITTEE- 13 APRIL 2022 - 4.00PM HOVE TOWN HALL				
AUDIT & STANDARDS COMMITTEE - 19 APRIL 2022 - 4.00PM HOVE TOWN HALL				
P&R (RECOVERY) SUB-COMMITTEE - 21 APRIL 2022 - 4.00PM HOVE TOWN HALL				
DECISIONS ANTICIPATED FOR MAY 2022				
POLICY & RESOURCES COMMITTEE - 12 MAY 2022 - 4.00PM HOVE TOWN HALL				
89791	Working Group Non Confidential Bundle <i>All Committee Decisions</i> Not a report - sharing papers with WG <i>Wards affected:</i>	12 May 2022		Report of: Report Author: Alice Rowland
ANNUAL COUNCIL - 26 MAY 2022 - 4.30PM BRIGHTON TOWN HALL				